

Nava Nalanda Mahavihara
Deemed to be University
Nalanda – 803111 (Bihar)

Nava Nalanda Mahavihara is a Deemed University under the Control of Ministry of Culture, Govt. of India.

Nava Nalanda Mahavihara invites sealed tender from well established, experienced, reputed and professionally run printing / publishing house in India possessing requisite technical capabilities, the state of art facilities & fulfilling other eligibly criteria for publication of a books on “Nalanda Dialogue Series” on a turnkey basis.

The interest bidders will have to apply on prescribed format for both technical & financial bids. The interested bidders have to pay an earnest money deposit (EMD) of Rs. 25,000/- by Demand draft in favour of Registrar, “Nava Nalanda Mahavihara” payable at Nalanda.

The time schedule for submission and opening of bid is as follows: -

- | | | |
|--|---|------------|
| 1. Last date for submission of Bid | : | 23.09.2019 |
| 2. Date of opening of technical & financial Bids | : | 24.09.2019 |

The interested parties will have to submit tender document in two parts. First part will be “Technical Bid” consisting earnest money deposit of Rs. 25,000/- (Rupee Twenty-five thousand only) in the form of Bank Draft in favour of “Registrar, Nava Nalanda Mahavihara” payable at Nalanda, proof of eligibility qualification with broad details about the publisher and also signed copy of terms & conditions as given in tender document complete in all respect. The second part of bid will be “Financial Bid” containing all the details as required in “Financial Bid” document given in tender document.

The envelopes containing “Technical Bid & Financial Bid” be superscripted as under –

- i) “Technical Bid” for publication of “Nalanda Dialogue Series”
- ii) “Financial Bid” for publication of “Nalanda Dialogue Series”

Both the above envelopes containing Technical Bid & Financial Bid shall be together placed in a third sealed envelop with superscription “Technical & Financial Bid for publication of a book on “Nalanda Dialogue Series”. All envelopes should contain the detailed address of the bidders.

The bid documents complete in all respect and sealed properly shall be submitted by only **Speed-Post** at Registrar Office : Nava Nalanda Mahavihara, Nalanda – 803111 (Bihar) till the above mentioned date up to 3:00 P.M. Financial bid of the bidders who do not conform to requisite specification and full-fill other conditions in their technical bid shall not be opened. One authorised representative of each of the vender/publisher may be present at the time of opening of bid.

Terms & Conditions –

- i) Bidders should have minimum five years' experience in printing of publication like books, newsletters, brochures, magazines etc.
- ii) Agency must have registration in GST.
- iii) Agency must have valid PAN number & Copy of IT return file of last 3 yrs.
- iv) The agency/firm/vender must submit a list of firm/company/ Govt. Department/ Govt. organization of repute for which they have done this type of work.
- v) EMD of Rs. 25,000/- in form of Bank Draft in favour of Registrar, Nava Nalanda Mahavihara payable at Nalanda.

Intellectual Property Right –

Nava Nalanda Mahavihara will hold the copy right and it will give permission if it deems necessary to the publisher to use it.

The publisher shall under take to indemnify the NNM about any injury or loss or damage cause to NNM on account of any infringement of copyright.

Governing Law –

The NIT in all respects shall be governed under the law of India and shall be subject to the Jurisdiction of Patna High Court.

Selection Criteria –

- i) The selection shall be through a two part bid (Technical bid and Financial bid)
- ii) Financial bid of only those vender will be opened who will qualify after opening of technical bid.

Proforma for submission of Technical Bid (Annexure – A)

Proforma for submission of Financial Bid (Annexure – B)

- a) All tenders strictly in the prescribed form should be submitted before the date & time of submission, as specified along with this tender, duly signed and stamped, as a token of acceptance of terms & Condition.
- b) Nava Nalanda Mahavihara has the right to accept or reject any or all tenders without assigning any reason thereof.

Annexure - A

1. Name of the Bidder:

2. Full Address of the Bidder with Pin Code, Telephone number, Fax number, email address:

3. Local Address of Bidder (If any) with Pin Code, Telephone number, email & fax number :

4. Annual Turnover of last three years (**at least 40 lakhs per year**):

5. GST registration number & place:

6. PAN No. and Place: _____

7. Details of Printing Press:

8. Detail profile of Bidders:

9. Any other information, you feel necessary:

10. Details of Earnest Money deposit (Amount, Bank name & Draft No., Bank Draft issuing bank, issuing date etc.)

11. Proof of experience of at least five years in publishing work.

12. Proof of owning well established printing press or proof of support of a panel of printing press.

Annexure – B

Financial Bid:

Please specify your Price of the below particulars

Sl. No.	Work Description	Rate and Total amount
1.	Language – English	
2.	Approximate number of pages 200 – 250 will be for Vol. I and 200 pages each for Volume II & III.	
3.	Colours photographs – 4/5 is numbers is each book	
4.	<u>Royal books size</u> Width: 4.5 inch Height: 7.5 Inch (according to number of pages.) Font: Nalandatim Size: 11 Leading 13.5 For Header Margin 0.5 inch Paragraph Rules: For Footer Size: 9 Leading: 11 Stroke Style: Hairline Indent: 18 inch Paragraph rule option: 1 inch.	
5.	Type of Binding – Hard Binding	
6.	Quality – very good quality in all respect i.e. paper quality, printing quality, binding quality and setting.	
7.	Number of books of each volume 500 in number.	

Name: _____

Designation _____ (Signature of authorized signature with seal /firm)