

# PBAS- PROFORMA FOR PROMOTION UNDER CAS

## PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name : \_\_\_\_\_
2. Father's/Mother's Name \_\_\_\_\_
3. Department: \_\_\_\_\_
4. Current Designation and Grade Pay: \_\_\_\_\_
5. Date of Last Promotion: \_\_\_\_\_
6. Which position and grade pay you are holding as an applicant under CAS: \_\_\_\_\_
7. Date of eligibility for promotion: \_\_\_\_\_
8. Date and Place of Birth: \_\_\_\_\_
9. Gender: \_\_\_\_\_
10. Marital Status: \_\_\_\_\_
11. Nationality: \_\_\_\_\_
12. Indicate whether you belong to SC/ST/OBC category: \_\_\_\_\_
13. Address for Correspondence: \_\_\_\_\_
14. Permanent Address with Pin Code: \_\_\_\_\_

Tel. No. \_\_\_\_\_ Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Academic Qualification (Matric till post graduation):

Examinations	Name of the Board/University	Year of Passing	Percentage of Marks Obtained	Division/ Class/ Grade	Subject

### 15. Research Degree(s):

Degrees	Title	Date of Award	University
M.Phil.			
Ph.D./D.Phil.			
D.Sc./D.Litt			

**16. Appointments held prior to joining this institution**

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of Leaving
		Joining	Leaving		

**17. Posts held after appointment at this institution:**

Designation	Department	Date of Actual Joining		Grade
		From	To	

18. Period of teaching experience: P.G. Classes (in years):      U.G. Classes (in years):

19. Research Experience excluding years spent in M.Phil/Ph.D. (in years):

20. Fields of specialization under the Subject/Discipline:

**21. Academic Staff College Orientation / Refresher Course Attended:**

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency

**CATEGORY-I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

S.No	Assessment Years	2012-13	2013-14	2014-15	Annexure
1	1.Lectures, seminars, tutorials, practicals, contact hours undertaken taken as percentage of lectures allocated				
2	2.Lectures or other teaching duties in excess of the UGC norms				
3	3.Preparation and Imparting of knowledge/ instruction as per curriculum; syllabus enrichment by providing additional resources to students				
4	4.Use of participatory and innovative teaching learning methodologies; updating of subject content, course improvement etc.				
5	5. Examination duties (Invigilation; question paper setting, evaluation/assessment of answer scripts) as per allotment.				
	Total				

**CATEGORY-II: CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES**

S.No.	Type of Activity	2012-13	2013-14	2014-15	Annexure
	(i) Extension, Co-curricular & Field based Activities				
	<b>Total (Max: 20)</b>				
	(ii) Contribution to Corporate Life and Management of the Institution				
	<b>Total (Max: 15)</b>				
	(iii) Professional Development Activities				
	<b>Total (Max: 15)</b>				
	<b>Total Score(I+II+III) (Max: 25)</b>				

**CATEGORY-III: RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

**A: Published Paper in Journals**

S.No.	Title with Page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed, impact factor if any	No. of co-authors	Whether you are the main author	API Score	Annexure
1.								

**B(I): Articles/Chapters published in Books**

S.No.	Title with Page Nos.	Book Title, Editor & Publisher	ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

**(II) Full Papers in Conference Proceedings**

S.No.	Title with Page Nos.	Details of Conference Publication	ISSN/ISBN No.	No. of co-authors	Whether you are the main author	API Score

**(III): Books Published as single Author or as editor**

S.No.	Title with Page Nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

(III C): Ongoing and Completed Research Projects and Consultancies

(c) (I & II) Ongoing Projects / Consultancies

S.No.	Title	Agency	Period	Grant/Amount Mobilized (□ Lakhs)	API Score

(c) (III & IV): Completed Projects / Consultancies

S.No.	Title	Agency	Period	Grant / Amount Mobilized (□ Lakhs)	Whether Policy Document /Patent as outcome	API Score

(D): Research Guidance

	Number Enrolled	Thesis Submitted	Degree Awarded	API Score
M.Phil or equivalent				
Ph.D or equivalent				

(E) (I): Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (not less than one week duration)

S.No.	Programme	Duration	Organized By	API Score	Annexure
1.					
2.					

E (II): Paper Presented in Conferences / Seminar/ Symposium etc.

S.No.	Title of the Paper Presented	Title of the Conference/ Seminar	Organized By	Whether International /National/ State/ regional/ College	API Score	Annexure
1.						
2.						
3.						

E (III): Invited lectures and Chairmanships at national or International Conference / Seminar etc.

S.No.	Title of Lecture/ Academic Session	Title of Conference/ Seminar etc.	Organized By	Whether International / National	API Score

IV. SUMMARY OF API SCORES

	<b>Criteria</b>	<b>Last Academic Year</b>	<b>Total-API Score for Assessment Period</b>	<b>Annual Av. API Score for Assessment Period</b>
I				
II				

Any other information/activities (if any)\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signatures of the Applicant**

**Date:**